

Qualifying Information 2025

The City of Bogart is governed by the Mayor and four Council members elected by a majority vote of the votes cast by the electors of the city at large. The city elections are nonpartisan. Council meetings are held on the second Monday of the month at 7PM.

The City of Bogart will hold the Municipal Election on Tuesday, November 4, 2025, for two city council seats. The term of office for the positions is four years and begins January 2, 2026 and ends December 31, 2029.

City Council:

- Age 21 years or older & citizen of the United States of America
- Reside within the corporate limits of the City of Bogart for 6 months prior to election

Qualification Process:

To qualify for candidacy, applicants are required to complete and return documents both during the qualifying period and following the qualification. Certain documents are filed with the Georgia Government Transparency and Campaign Finance Commission (GGTCFC) while others are filed with the City Clerk in Bogart City Hall.

Candidates are responsible for familiarizing themselves with all forms, publications, and requirements for candidacy for public office.

Items to complete & return during qualifying period to Bogart City Clerk:

- ☐ Notice of Candidacy & Affidavit
 - Included in Packet and Available online
- ☐ Declaration of Intent (DOI) to accept campaign contributions. This form is required regardless of if a candidate is raising money or not.
 - Included in Packet and Available online
- ☐ Payment of Qualifying fee payable to City of Bogart
 - A returned check for insufficient funds or closed account disqualifies the candidate from qualifying for office unless the error is made by the financial institution and notification is received within two weeks after the qualifying deadline.

Forms filed Following Qualification

These are available online with the GGTCFC (<http://www.ethics.ga.gov>)

- Campaign Contribution Disclosure Report (CCDR) is filed within 15 days of qualification. A candidate may file an Affidavit of Intent not to exceed \$2,500 in contributions/expenditures in place of the CCDR. CCDR or Affidavit are due to the Bogart City Clerk.
- Personal Financial Disclosure Report (PFDR) is required within 15 days of qualifying. If a candidate is an incumbent and has already filed in the qualifying year, a second report is not required. PFDR is filed annually by elected officials (and candidates in the year of qualification). Forms are due to the Bogart City Clerk.

Additional information is available at <https://ethics.ga.gov>

Additional Resources

Qualified candidates should familiarize themselves with local and state laws regarding elections. Information is available online at the Georgia Secretary of State's office (<https://sos.ga.gov>) as well the GGTCFC (<https://ethics.gov.ga>)

Information to request a voter registration list is available at
<https://sos.ga.gov/page/order-voter-registration-lists-and-files>

A full election calendar is available at the Secretary of State's webpage:
(<https://mvp.sos.ga.gov/s/web-integration?page=electionDetails>)

Advanced voting (absentee in-person) begins 10/14/2025 and ends 10/31/2025 and will be held in the Bogart Historical Agricultural Center at 125 E Thompson Street.

The General Election is Tuesday, November 4, 2025 in the Bogart Community Center. If required, the General Election runoff is Tuesday, December 2, 2025.

The Town Charter Can be found here:
<https://cityofbogart.com/assets/images/forms/town-of-bogart-charter.pdf>

A copy of the Town ordinances can be found at **City Hall**.

And The Unified Development Code can be found at:
<https://cityofbogart.com/city/planning-development>

Election Superintendent: Jenny Jordan (jennywjordan@gmail.com or 706-340-6647)

City Clerk: Grace Martin (grace4bogart@gmail.com, WC: (678)979-2224 or City Hall (770)725-7386)

You have decided to run for office. Now what?

- **File a Declaration of Intent (DOI)** before accepting or expending any campaign funds. A DOI must be submitted directly to your local filing officer.
- **What if I have a Campaign Committee?**
 - If you have designated someone to file your reports or if anyone is collecting or expending your contributions, you have a campaign committee. File a Form RC for a Candidate's Campaign Committee [here](#)
 - The term “campaign committee” as it relates to the candidate means the candidate, person(s) or committee which accepts contributions or makes expenditures for the purpose of bringing about the nomination or election of an individual to any elected office. If a candidate has a campaign committee, the name and address of the committee, its chairperson, treasurer and the candidate must be registered with the Commission prior to accepting any contributions.
 - One person may serve as both chairperson and treasurer.
 - No contributions may be accepted at any time there is a vacancy in either the position of chairperson or treasurer.
 - No candidate may have more than one campaign committee.
 - Registration Form for a Candidate’s Campaign Committee is filed with the Commission.
- **Can I Accept Money For Multiple Elections?** If you are accepting contributions for all the elections within an election cycle (i.e. primary, primary runoff, general and general runoff), you must first file the form Choosing Option of Separate Accounting, which can be selected when registering a DOI. A candidate who wishes to accept contributions for more than one election at a time shall separately account for such campaign contributions and shall file an “Option to Choose Separate Accounting” form with the Commission prior to accepting contributions for any election other than the candidate’s next upcoming election. A candidate is only required to file one Form COOSA which shall be utilized for all subsequent elections to the same office, regardless of whether an election occurs in a new election cycle

Contribution Limits:

General Election | \$3,300.00 Three thousand three hundred dollars

General Runoff Election | \$1,800.00 One thousand eight hundred dollars

All candidates and elected officials required to file reports shall have a 5-day grace period, not including weekends or state holidays. Website Info: <https://ethics.ga.gov/candidate-information-local/>

Election Year	Non-Election Year
Statewide, State-Level, County and Municipal Elected Officials, & Candidates	County and Municipal Elected Officials, & Candidates
Due Date January 31st April 30th June 30th September 30th October 25th December 31st	Due Date June 30th December 31st

Contact Information for Ethics Reporting:

Georgia Government Transparency & Campaign Finance Commission
200 Piedmont Avenue, Suite 1416 – West Tower
Atlanta, GA 30334
Phone: 404-463-1980
Website: www.ethics.ga.gov
Email: gaethics@ethics.ga.gov

*County and Municipal level candidates and elected officials that file an Affidavit of Exemption, are not required to file CCDR’s during their election cycle unless they cross the threshold of \$2,500 in contributions and/or expenditures. A new Exemption Affidavit Not To Exceed \$2500 form must be

completed after the election date since this form is good for the entire election cycle. An election cycle is from election date to next election date (4 yrs). **Effective January 1, 2027, the reporting requirements will change.**

Quicklinks & Online Fillable Forms that are located in the Qualifying Packet

Voter Registration List:

To request a Voter Registration List: <https://georgiasecretaryofstate.net/collections/voter-list-1>

****Make a note that the City of Bogart includes both Oconee County and Athens Clarke County residents.**

Rule Books:

Rules of the Georgia Government Transparency & Campaign Finance Commission:

<https://ethics.ga.gov/wp-content/uploads/2020/02/2020.02.03-Current-Rules-of-Commission-with-Amendments.pdf>

Forms:

Declaration of Intention to Accept Campaign Contributions Form:

https://ethics.ga.gov/wp-content/uploads/2022/12/2020_FormDOI-rev-2.12.2020-LOCAL.pdf

Affidavit of Candiddate's Intent not to Exceed \$2,500:

https://ethics.ga.gov/wp-content/uploads/2016/10/2016-Candidate_Affidavit_of_Exemption.pdf

Registration Form of Candidate Campaign Committee Form:

https://ethics.ga.gov/wp-content/uploads/2020/02/2020_FormRC-rev-2.12.2020-LOCAL.pdf

Campaign Contribution Disclosure Report (CCDR):

https://ethics.ga.gov/wp-content/uploads/2015/02/2014_CCDRv5_writable.pdf

Two Business Days Report of Contributions Received:

[2014_TBD-Two-Business-Days-Report-of-Contributions-Received_writable.pdf](https://ethics.ga.gov/wp-content/uploads/2015/02/2014_TBD-Two-Business-Days-Report-of-Contributions-Received_writable.pdf)

Campaign Contribution Disclosure Final Report and Termination Statement:

https://ethics.ga.gov/wp-content/uploads/2015/02/2014_FRTS-Final-Report-and-Termination-Statement_writable.pdf

Notice of Candidacy and Affidavit:

https://sos.ga.gov/sites/default/files/2022-01/notice_of_candidacy_and_affidavit_county_2020.pdf

Required Newly Elected Official classes will be held on the following dates and times:

Class	Date	Location
Newly Elected Officials	February 25th-27th	Athens, GA
Newly Elected Officials	March 18th-20th	Tifton, GA